

Guidelines for awarding funding for visiting scholarships under the target agreements for increasing the proportion of women in academia

(last updated: August 6, 2026)

Funding objective:

Under the target agreements for 2023–2027 concluded between the Faculty of Business, Economics, and Law and FAU, funding is available to support women in the Faculty.

Research periods at foreign research locations are an important component of a career in research. The scholarships are awarded to outstanding female researchers at FAU who are planning a research stay abroad.

Funding is subject to availability.

Target group:

Funding is intended for female doctoral candidates at an advanced stage in their degree, post-doctoral researchers, habilitation candidates and assistant professors not on the tenure track.

Amount of funding:

Researchers may apply for funding of up to 2,200 euros per month for a maximum of three months, which equals a max. funding of 6,600 euros.

Application period:

- Applications must be submitted by **November 15** and, depending on the availability of funding, **by May 15**. Applications received by the specified deadlines will be collected. Subsequently, all applications will be reviewed and selection interviews will be conducted.
- Applications received by November 15 must apply to research stays in the **following year**. By May 15, you may apply for stays abroad that begin **in the current year** (starting no later than early December).

Applications may be submitted in either English or German.

Funding allocation period:

The scholarship allocation period is three months maximum. An extension is not possible. Scholarship holders may reapply.

Required application documents:

- [Application form](#)
- Curriculum vitae including a list of publications
- An assessment from the Chair (or for assistant professors: from a professor in a related subject at the faculty) This [checklist](#) can be used as a guide.
- A short project description that explains the preliminary work already carried out and a work plan detailing the content and schedule for the funding period in question (approx. 3 pages plus work plan)
- Placement of the project in the applicant's career plan
- A statement indicating to what extent the planned research stay has already been coordinated with the host university or if a confirmation of acceptance from the host university already exists.

Please send your application digitally merged **in one PDF file** to the associate of the women's representatives at the Faculty of Business, Economics, and Law: wiso-frauenbeauftragte@fau.de.

Selection process and members of the selection committee:

- All applications submitted by the deadline are considered, and appointments arranged with potential candidates for the funding. Depending on the School the applicant belongs to, the selection interview is held by the Faculty women's representative (School of Business, Economics and Society) or their deputy (School of Law).
- The selection committee consisting of the Faculty women's representative, their deputy and the advisor to the women's representatives selects the successful candidates.

Final report:

Female early career researchers who receive funding must submit a report to the associate of the faculty officer for equal opportunities for women in science and the arts of their own accord at the latest **two months** after the end of funding.

Obligation to cooperate:

In order to ensure the legitimacy of the scholarship, one requirement for funding is that the recipients of the funding fulfill their obligation to cooperate.

Therefore the scholarship holders:

- must state all details relevant to funding and, upon request, agree to the provision of relevant information by third parties, and
- give immediate notification of changes in personal circumstances relevant to funding or in information provided in connection with the application for funding (e.g. other funds granted)
- agree to inform the Office of Equality and Diversity about the progression of their career after the end of the period during which they receive the scholarship.

Credit in publications:

- In publications and in any other presentations, especially those of a public nature, the following acknowledgment should be included at an appropriate point: "The research was funded by a scholarship supporting faculty-specific gender equality targets at Friedrich-Alexander Universität Erlangen-Nürnberg (FAU)".

General information and what comes next after your application has been approved

- **Please send the following information to the contact person for the funding measure:**
 - Travel dates (start and end dates)
 - Your home address
 - An email address and a phone number where you can be reached personally. (This is so that we can contact you for payroll purposes even after your employment ends.)
 - Your date of birth
 - Your personal bank account information (IBAN)
 - Your tax ID number
 - Please register as a payment partner in IdM and provide us with your payment partner number ("Zahlungspartner-Nummer").
 - Instructions for entering your payment information yourself can be found at: <https://www.INTERN.fau.de/haushalt-und-finanzen/finanzbuchhaltung-kassenwesen/#zahlungspartner> (starting on page 7; university network login / VPN required, only available in German).

Payment of funding:

- After funding has been approved, applicants will receive a payment of the approved funding at a maximum of 6,600 euros. **Please therefore provide us with your bank details.**

Contact:

Valerie Havemann

Associate of the Officer for equal opportunities for women in science and the arts at the Faculty of Business, Economics, and Law

Office of Equality and Diversity

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